



September 2023 Tech Tips

Current Church Windows v24.22.4

Groups & Classes Preparation

Before your new groups and classes begin, you can print a roster for each teacher to take attendance. If you go to **Membership → Reports/Export → Attendance → Attendance Worksheet**, you can create a blank form including the date and a checklist for attendance. This form can also include important information regarding each child.

No More Funding Fears: Your Church Stewardship Blueprint

For most, keeping the lights on, the doors open and missions funded isn't what inspired them to become church leaders, but it is key to the health of the church. Ensure your church has a healthy future. Discover how to become a master of church stewardship with our ultimate guide, which includes...

- The 8 rules of financial stewardship every church should know.
- The 11 revenue sources churches shouldn't ignore and how to use each one to generate funds.
- The 17 key components for creating the perfect stewardship plan.

[Download the eBook](#)

Free Training Webinars

Church Windows provides free, live training webinars every month on a number of different subjects. Here, attendees can chat directly with a trainer and ask relevant questions. If you are unable to make the live presentation, each webinar is recorded and can be accessed at any time on our website.

[Browse and Sign Up](#)

[View Past Webinars](#)

Resource Center & Help Files

Our support techs are available to help you with any issue you might encounter, but you may find that many of your questions can be answered by having a look at our Help Files or searching our Resource Center for webinars and downloadable pdfs. You can access our Help files in Church Windows at any time by pressing the F1 button on your keyboard. This will automatically open the Help article most closely related to the area of Church Windows you are currently working in.

[Resource Center](#)

[Help Files](#)

Emails and Changes

Stay up-to-date with Church Windows news, tech tips, and software updates by making sure we have the correct email and contact information for your organization. You can do this by emailing info@churchwindows.com and providing your current contact person and email address. You can also give us a call at 800-533-5227 to verify.

Backing Up

Remember to backup your data regularly to prevent losing your work and having to re-enter information. It's quick and easy. Don't rely on someone else. A secondary backup never hurts, even if your data is hosted on Church Windows Web.

[Church Windows Web & General Backup Information](#)

